



# CAPE ROYALE UTILITY DISTRICT

1330 CAPE ROYALE DRIVE  
COLDSRING, TEXAS 77331

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The board of directors (The Board of Cape Royale Utility District of San Jacinto County, Texas) held a board meeting on June 17<sup>th</sup>, 2021 at 3:00pm at the district conference room, 1330 Cape Royale Drive, Coldspring, San Jacinto County, Texas.

Present from the Board: Richard Masterson, Alex Onjanow, Lynn Watkins, Douglas Pulgini

Present from the District: Larry Clark, Elaine Russell, Mike Jacobs

1. Call to order
2. Jim Brown was the only visitor
3. No person(s) from the Cape Royale POA were present
4. The agenda for the meeting was distributed to the board and approved.
5. The minutes of the previous board meeting were reviewed and approved as written.
6. There were no customer comments this month
7. Larry Clark presented the CRUD Budget for the Fiscal Year Ending June 30<sup>th</sup>, 2022. There was discussion about future staffing and hourly field compensation. The board members agreed to approve the Resolution Adopting the Budget. Alex Onjanow motioned to adopt, Lynn Watkins 2<sup>nd</sup> the motion. The motion was approved.
8. Elaine Russel presented a discussion concerning updating the annual Tax Code 26.18 Compliance Document. Which has been complete and no motion was necessary.
9. Elaine Russel & Larry Clark presented a discussion to renew the present accountant's and auditor's agreement with BW&C BrooksWatson & Company for the next year ending 06/30/2022. Based on their present performance it was favored by all to renew this agreement for another year. Richard Masterson signed the renewal statement. No resolution was necessary.
10. Elaine Russel presented the request for all Directors of the board to sign the Texas Ethics Commission, Conflict Disclosure Statement. Which was signed and completed by all.
11. Larry Clark and Elaine Russel presented a discussion to see if any member of the board wished to attend AWBD elections and meetings where a member from this board would be selected to attend these meetings. At this time the board determined that there was little benefit in currently attending the meetings.
12. Elaine Russel presented the Tax Assessor – Collectors report. The 2020 collection rate was now 99.07%. No other pending issues.
13. Larry Clark presented the General Managers Report. There has recently been a large increase in residents request to audit and/or repair water runoff drainage issues. These reported issues will be prioritized and addressed as time permits. As for the year ending June 30<sup>th</sup>, 2021 Larry stated that all scheduled projects have been completed as planned.



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12. Mike Jacobs presented the Operators Report with no issues or concerns. However highlighted the recent number of resident drainage request and the effort the field team is putting forth to address.
13. The May 2021 Bookkeepers Report was presented with no issues.
14. Lynn Watkins motioned to approve all reports as written. Alex Onjanow 2<sup>nd</sup> the motion. The motion was approved.
15. No other pending business
16. Meeting was adjourned by Richard Masterson at 3:33pm
17. Next meeting will be held July 14th, 2021 at 3:00pm.

Submitted by: Doug Pulgini